

Students interested in having one of the on-campus jobs must fill out an application, request at least three references and complete an interview with the Transition Coordinator. During the interview process, students are asked a series of questions about who they are, their strengths, why they are interested in the position, and why they feel they would be the best candidate. The interviews are held with the Transition Coordinator. This is an opportunity for students to practice interviewing skills to help support and prepare them for the future when applying to jobs in the community. Jobs last for one trimester and the students work once a week for one hour. When a student completes the job application process and is offered one of the on campus jobs, they have a conversation about job expectations (wearing closed shoes if in the kitchen, attendance requirements for any job, etc). Job evaluations are completed by the transition coordinator and reviewed with the student at the midpoint of the trimester and at the end of the trimester.