



VOLUNTEER POSITION DESCRIPTION

PROGRAM: Hillside Adult Day Health Care

POSITION REPORTS TO: Program's Volunteer Supervisor

DESCRIPTION DONE BY: Director of Volunteer & Intern Services

POSITION TITLE: Hillside Adult Day Health Center Volunteer.

QUALIFICATIONS (Education and Experience)

- There are no education requirements for volunteers.
- Sensitivity to the challenges of the elderly and disabled, and ability to relate to these clients
- Ability to promote a caring and respectful attitude toward clients, staff and other volunteers, respecting privacy and confidentiality.

JRI seeks to find the best volunteer for an available position. The agency does not discriminate with regard to gender, marital status, pregnancy, sex, color, race, age, national origin, ancestry, religion, or creed, physical or mental disability, sexual orientation, gender identity/expression, genetics, military or Veteran's status, political beliefs or other protected status.

PRINCIPLE ACCOUNTABILITIES

General Duties and Responsibilities:

- Dress appropriately and be punctual.
- Notify your supervisor if you are unable to keep your schedule.
- Keep a record of your service hours on the posted form at Hillside.
- Sensitivity to service recipients' ethnic, cultural and economic backgrounds, as well as physical or mental challenges.
- Follow the agency's Confidentiality Policy.

Specific Responsibilities:

You can choose to participate in a variety of activities, including:

- Assist with serving morning or afternoon meals and snacks (if applicable)
- Assist a staff person with individual or group activities, such as bingo, "bowling", "golf", horseshoes, balloon basketball/volleyball, etc. (if applicable)
- Play board games or cards (if applicable)
- Read to a visually impaired client (if applicable)
- Share stories and listen (if applicable)
- Walk with clients (if applicable)
- Assist in field trips (if applicable)
- Do manicures (if applicable)
- Your ideas are always welcome!

OTHER RELATED RESPONSIBILITIES

All long-term volunteers (performing a total of more than 20 hours of service) at Hillside complete an intake and orientation that includes Criminal Offender Record Information (CORI) clearance, reference check, Occupational Safety and Health Administration (OSHA) training, Mantoux (tuberculosis) testing, information on JRI's mission, as well as Hillside's place in that mission, including its philosophy, goals and general policies. The OSHA training and Mantoux testing is repeated annually.

Volunteers are encouraged to attend additional training, including First Aid and CPR, This training is our gift to you.

WORKING CONDITIONS

Volunteer service is performed at Hillside ADHC, 50 Walton Street; Attleboro, MA.

OTHER: Hillside, a program of JRI, provides day treatment for frail elders and functionally impaired adults. Hillside provides a safe, caring environment with medical, social and rehabilitation therapies. The program operates Monday through Friday, 7:30 AM to 4:30 PM.

Each participant in our program is provided with an array of services, such as the opportunity for socialization, peer interaction, health assessment and education, medication management and encouragement to reach and maintain maximum independence. Hillside also provides a memory disorder unit that is a calm, safe environment and provides specialized care for those with memory impairments. Along with these services for our participants, their families receive support, respite and education.

If you wish to work in a caring environment with frail elders and disabled adults, and would like to better understand the effects of aging on a diverse population, Hillside Adult Day Health Care provides a wonderful service and learning opportunity

AGENCY SUMMARY:

Justice Resource Institute is a non-profit 501(c)(3) human services agency. JRI is dedicated to addressing the most confounding challenges of both the human services and educational systems and the persons and families these systems were created to serve. JRI pursues the social justice inherent in opening doors to opportunity and independence. Although our range of services is as varied as those we serve, our approach is uniformly characterized by compassionate support, innovation, and community leadership. We work in partnership with individuals, families, communities and government to address their shared challenges in a comprehensive, coordinated, systematic, and effective manner. JRI seeks new knowledge and improved evidence-based practice, in research and in the field, in order to inform our continuous search for excellence in service.

Contact:

Sallie Barton, Activities Director & Volunteer Supervisor

Helen Stradone, Director - hstradone@jri.org

Hillside Adult Day Health Center

508-226-6150